BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1

Mt. Sterling, Illinois
November 21, 2022

The regular meeting of the Brown County Board of Education was held on Monday, November 21, 2022, at 6:00 p.m. in the Brown County Middle School Library. The meeting was called to order by Heath Fullerton. The minutes were recorded by McKenzie Taute.

Roll call: Fullerton, yea; Blaesing, absent; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea.

Attendance: Lan Eberle, Pollee Craven, Alex Ebbing, Kris Gallaher, McKenzie Taute, Andrew Wagner, Bill Mitchell, Kim Mitchell, Elaina Mitchell, Austin Patton, Kristen Patton, Jayden Patton.

Visitors:
Mr. Ebbing recognized Brown County Middle School Student of the Month, Jayden Patton. Ebbing said Patton was nominated by Mrs. Yingling for her hard work and school citizenship.

Mrs. Craven recognized Brown County High School Student of the Month, Elaina Mitchell. Craven said Mitchell was nominated by Mrs. Maas for her hard work and continued effort.

Motion by Fullerton, seconded by Boylen, to approve the Consent Agenda.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Correspondence: Fullerton thanked Brown County State Bank for their donation in the amount of $479.11.

Discussion Items:
Revenue & Expenditure Update: Eberle reported that the board would be receiving monthly updates that include percentages to show collected revenue and total expenditures.

Roof Replacement: Eberle discussed an email received from Architechnics regarding roof replacement. Eberle noted that the roof replacement drawings were complete, and that the architect hoped to have the project out to bid in January or February. Eberle also mentioned that the project would be bid in the following ways:

- Total tear off and replacement
- Total layover of existing roof
- Hybrid – partial tear off and partial layover

Bus Drivers: Eberle told the board that he and Alex Ebbing had recently passed the bus driver exam and are now licensed to drive a bus.

Mini-Compliance: Eberle discussed the district's recent mini-compliance visit with the Regional Office of Education. Eberle noted that the special project coordinator mentioned in her letter that the district was well prepared, organized, and ready for personnel file inspection.

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December 12, 2022, Next Board Meeting: Fullerton reminded the board that the next meeting would be held on December 12, beginning at 5:45 p.m. with the district's Truth in Taxation Hearing. Fullerton went on to say that the Fiscal year 2022 audit will be presented at this time.

Motion by Hughes, seconded by Boylen, to approve the Superintendent to prepare the tax levy.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Boylen, seconded by Fullerton, to approve the following 8th Grade Promotion and High School Graduation Schedule:
8th Grade Promotion: May 25, 2023 – High School Gym – 7:00 p.m.
High School Graduation: May 26, 2023 – 7:00 p.m.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Koch, seconded by Hughes, to approve the Second Reading and adoption of the following job descriptions:
- Mechanic
- Transportation Secretary
- Bus Driver
- Custodian

Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Koch, seconded by Hughes, to approve the increase in pay for athletic officials beginning Fiscal Year 2024.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Eichelberger, seconded by Boylen, to approve the implementation of a district trap team
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

The board discussed the closure of the listed activity accounts. Eberle explained that closing, consolidation and opening of several activity accounts was an effort to be compliant with the Illinois State Board of Education's guidelines.

Motion by Fullerton, seconded by Hughes, to approve the closure of the following activity accounts:
- High School Library Fees – Move Balance to High School Activity Account
- High School Media – Move Balance to High School Yearbook
- High School Teachers – Move Balance to High School Activity Account
- High School Hall of Fame – Move Balance to High School Activity Account
- High School Office – Move Balance to High School Activity Account
- IESA/IHSA Student Account – Move Balance to Brown County Extra-Curricular

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- Elementary Office – Move Balance to Elementary Activity Account
- Elementary Vending – Move Balance to Elementary Activity Account
- Middle School Office – Move Balance to Middle School Activity Account
- Middle School Vending – Move Balance to Middle School Activity Account
- Middle School Fundraising – Move Balance to Middle School Activity Account

Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Blakeley, seconded by Boylen, to approve the opening of the following activity accounts:

- High School Yearbook
- High School Activity Account
- Brown County Extra-Curricular
- Elementary Activity Account
- Middle School Activity Account

Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

The board discussed two snow pusher options for district snow removal. The options presented included a rubber-edged blade pusher with a 905lb capacity for $4000 or a steel-edged pusher with a 1250lb capacity for $5300. The board decided that the purchase of the steel-edged pusher would be the best option for the district.

Motion by Eichelberger, seconded by Koch, to approve the purchase of a snow pusher.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Fullerton discussed the First Reading of Press Issue 110 including the following policy sections:

- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:150 Committees
- 2:210 Organizational Board of Education Meeting
- 2:250 Access to District Public Records
- 2:265 Title IX Sexual Harassment Grievance Procedure
- 3:10 Goal and Objectives
- 4:10 Fiscal and Business Management
- 4:55 Use of Credit and Procurement Cards
- 4:140 Waiver of Student Fees
- 4:165 Awareness and Prevention
- 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
- 5:20 Workplace Harassment Prohibited
- 5:170 Copyright
- 5:190 Teacher Qualification
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:260 Student Teachers
- 5:280 Duties and Qualifications

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- 5:320 Evaluation
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:20 School Year Calendar and Day
- 6:60 Curriculum Content
- 6:65 Student Social and Emotional Development
- 6:130 Program for the Gifted
- 6:250 Community Resource Persons and Volunteers
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials, and Programs
- 6:270 Guidance and Counseling Program
- 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Student
- 6:340 Student Testing and Assessment Program
- 7:50 School Admissions and Student Transfers To and From Non-Districts Schools
- 7:70 Attendance and Truancy
- 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:180 Preventions of and Response to Bullying, Intimidation, and Harassment
- 7:250 Student Support Services
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:290 Suicide and Depression Awareness and Prevention
- 7:340 Student Records
- 7:10-E Exhibit – Equal Educational Opportunities Within the School Community

Motion by Blakeley, seconded by Koch, to enter closed session at 6:21 p.m. for the following subjects: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District; b) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees d) the setting of a price for sale or lease of property owned by the District.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Boylen, seconded by Hughes, to return to open session at 6:50 p.m.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Fullerton, seconded by Koch, to approve the minutes of closed session.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Boylen, seconded by Hughes, to approve the Continued Education Plan for Nichole Miller.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

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Motion by Fullerton, seconded by Blakeley, to approve the employment of William Mitchell – Regular Route Bus Driver - effective 10/24/2022.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Koch, seconded by Blakeley, to approve the employment of Nevin Kenlon-Travers – Elementary School Custodian – effective 11/14/2022.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Fullerton, seconded by Blakeley, to approve the employment of Pyper Sussenbach – Substitute Teacher – effective 11/21/2022.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Hughes, seconded by Koch, to approve the employment of James Jennings – Volunteer Music Assistant – pending background check.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Fullerton, seconded by Boylen, to approve the resignation of Sandy Fry – Elementary School Custodian – effective 10/21/2022.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Boylen, seconded by Koch, to approve the maternity leave request for Jenna Harrelson – April 10 – end of 2022-2023 School Year.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Fullerton, seconded by Boylen, to approve the employment of Sadie Abney – Volunteer Junior High Assistant Volleyball Coach – effective 11/21/2022.
Roll call: Fullerton, yea; Blakeley, yea; Hughes, yea; Eichelberger, yea; Koch, yea; Boylen, yea
Motion Carried

Motion by Blakeley, seconded by Fullerton, to adjourn at 6:55 p.m.
Motion Carried by Acclamation

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